

## MS Non-Thesis Graduate Student Checklist – 30 credits required

### Prior to 1<sup>st</sup> Semester

- \_\_\_ Accept admission via Purdue Grad School link
- \_\_\_ Submit official final transcripts from undergraduate program
- \_\_\_ Arrange for housing in Indianapolis
- \_\_\_ Prepare to submit proof of immunizations to Registrar's office

### 1<sup>st</sup> Semester

- \_\_\_ Create computing/e-mail account
- \_\_\_ Orientation
- \_\_\_ Register for classes (full-time status = 8 credits)
- \_\_\_ Student ID/Crimson Card
- \_\_\_ Parking tag
- \_\_\_ Create Purdue Career Account (directions sent to you by Grad Office toward end of 1<sup>st</sup> semester)

**Subsequent semesters** – Continue to register for classes.

### Semester prior to graduation

- \_\_\_ Submit electronic Plan of Study via your Purdue Career Account

### Final Semester

- \_\_\_ Register for CAND (candidacy) and one fee bearing credit, such as research
- \_\_\_ Complete Graduation Application and Survey

- At the end of your final semester an audit will be done by the Chemistry program and the IUPUI Graduate Office to confirm that you've completed all requirements. You will not have any final forms to sign.
- Graduation is not the same as Commencement. Your **graduation** is the semester in which you finish your final classes, have completed all requirements and paperwork is filed by your program to certify you have met requirements. **Commencement** is the *ceremony* held in May of each year. August graduates may walk in the May commencement prior to finishing their courses. Participating in this ceremony DOES NOT mean you have graduated.
- Approximately two months after your graduation you will receive an e-mail from the School of Science notifying you that your diploma is ready.

